

UPPWords Newsletter Topics – Find the applicable newsletter by searching this list

Newsletter Date:	Topics:
October 2014	Why is it Important to Use the Correct Account Code? Getting Our PO's to the Supplier: File Formats for Attachments in SDezBuy FOB – Delivery Terms on your Purchase Requisition E&I Contracts
December 2013	The Phoenix Interface University Procurement Professionals (UPP) Webinar Training Materials Updated Importance of Receipting Purchase Orders
November 2012	So What is a Crosswalk? Account Code to Commodity Code Resource Procurement Card Use Getting Started Guide Now Available
January 2012	Purchasing Survey Results Purchasing Forms & Related Links The W9 Process and Why It's Important Locating Purchasing Training Materials & Quick Reference
June 2011	Purchasing Procedures and Deadlines-End of Year SDBOR – Standardize of Product Effort
January 2011	Procuring Environmentally Preferable Products Purchasing Repair Parts – Changes to SDCL 5-18 Introduction to Assign Cart Functionality in SDezBuy
November 2010	Procurement Changes – Passed by Legislature Hosted Catalogs Available in SDezBuy SDezBuy Formats Change with 10.3 Release
July 2010	State Purchasing Law Changes Begin July 1, 2010 Instructions for Property Management Appraisal Sheet Value of E&I Contracts
April 2010	Purchasing Procedures and Deadlines Board of Regents Revised Capital Asset Approval Limits IT Approvers Now Receiving AV Orders Delivery Date Move on the PO Form
January 2010	Purchasing Policies My Banner: Adding Banner Screen to Favorites Locating Training Materials Proper Use of Forms Used in the Purchasing Process